



24th May 2019

Dear Parents and Carers,

Trip to the Houses of Parliament, Westminster Wednesday 26th June 2019

Your child is invited to a special trip to the **Houses of Parliament on 26th June 2019**. They have been chosen because they have a position of responsibility as a School Councillor or Vice School Councillor. The children will learn the history of how our government came into being and perhaps inspire them to continue taking on further challenges in their time at school.

The day will begin at school, arriving at the usual time for registration in class. We will then walk as a group to Littlehampton Station to catch the train and then from Waterloo to Westminster. **Children should be dressed smartly in their school uniform, with sensible shoes and coats suitable for the weather. They will need to be collected from Littlehampton Station at approximately 5.30pm that evening.**

Every child will need a packed lunch and a drink on this day, preferably with minimal packaging in a carrier bag with no containers to carry around for the remainder of the day.

Packed lunches will be provided by Chartwells for all children currently receiving a Free School Meal or a Universal Free School Meal. If you are currently providing your own packed lunch for your child please continue to do so, on the day of this trip.

If your child normally has a **Paid School Meal** you will need to **provide them with a packed lunch**. Please note it is **your responsibility to cancel/not order a hot meal** for this day with Chartwells giving a minimum of **10 days' notice** or you will be charged.

We are asking parents to pay a voluntary contribution of **£8.00** to cover the cost of the trip including train travel and insurance by **Monday 10th June 2019**. This can be paid either online via Schoolgateway or by cash/cheque to the school office in a sealed envelope clearly marked with your **child's name, class and Trip to the Houses of Parliament**. (Please make cheques payable to: *River Beach Primary School*). No child will be excluded from this trip for non-payment. However, if insufficient monies are received, the trip may have to be cancelled.

In order to ensure that your child can take part in this visit, please complete the online trip and medical consent form by **Monday 10th June 2019**. If you are using a **PC or laptop** - **Ctrl+Click** to follow this link <https://forms.gle/9pxuy1oPcVr6w87t6>, alternatively if you wish to access the form on a **smartphone or tablet**, **simply tap on the link**.

There will be 4 adults accompanying the children including a First Aider. We really hope that your child can join us on this exciting trip.

With kind regards

Mrs Challis

Mrs Challis
Assistant Head Teacher

