

RIVER BEACH PRIMARY SCHOOL

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Head of School: Mr D Ayers, MA(Ed)
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December 2018

Dear Parents and Carers

Using email

River Beach uses "Google Apps for Education" for both pupils and teachers. This system, powered by Google, provides Gmail to our school, as well as a suite of other Google products such as Google Docs and Google Sites that will enable us to better communicate, share, and collaborate. During this term children in Year 3 will be provided with email addresses, for using in our school environment, as we explore how to use this facility.

As part of the Google terms and conditions we are required to seek your permission for your child to have a Google Apps for Education account. Within the Google Apps service:

- There will be no advertisements.
- No external email addresses can contact pupil accounts, and vice-versa.
- All email communication and comments within collaborative work are monitored.
- Work uploaded to Google Drive remains the property of the creator; it is not copied or kept by Google if it is removed by the creator.

Their learning this term has already included safety and appropriate use of email, including using websites that have an area which focuses on safety. If you would like to look at these sites, the addresses are:

Know It All

<https://www.childnet.com/parents-and-carers>

BBC safe surfing

http://news.bbc.co.uk/cbbcnews/hi/newsid_1600000/newsid_1607200/1607213.stm

Google Internet Legends

<https://www.google.co.uk/safetycenter/families/legends>

Children are very keen to use modern communication tools, such as email and texting. They are sharing addresses with each other, just as they would phone numbers. Whilst computer use at school is monitored, you may wish to ensure your children know your expectations at home. It is good for them to start in a controlled way and we hope you agree that they should be given responsibility to use technology independently.

If you have any comments or queries, please talk to Mrs Tyrrell, or email to dtyrrell3@riverbeachprimary.co.uk

Yours sincerely

D Tyrrell

Mrs Tyrrell
Computing Teacher