

28th March 2018

Dear Parents and Carers

Year 5 Trip to The South Downs Planetarium – Monday 23rd April 2018

As part of our topic work this term we have booked for all the children in Year 5 to visit **The South Downs Planetarium** on **Monday 23rd April 2018**. You can find out more about this exciting venue at <http://www.southdowns.org.uk>.

We will be travelling to the Planetarium by coach. We will be leaving school at 9.00am and should be back in time for the end of the normal school day. The children must wear their **normal school uniform**. They must also bring a waterproof coat.

Every child will need a packed lunch and a drink on this day. If your child normally has a **Paid School Hot Meal, when in school**, you will need to **provide them with a packed lunch**. Please note it is **your responsibility to cancel/not order a hot meal** for this day with Chartwells. You must give a minimum of **10 days' notice** or you will be charged. Packed lunches will only be provided by Chartwells for those children currently receiving a Free School Hot Meal when in school.

We are asking parents to pay a voluntary contribution of **£11.00** by **16th April (first day back after the Easter holidays)**. This is to cover the cost of the trip including coach travel. This can be paid either online via [Schoolgateway](#) or by cash/cheque to the school office in a sealed envelope clearly marked with your **child's name, class and Y5 Planetarium visit** (please make cheques payable to: *River Beach Primary School*). No child will be excluded from this trip for non-payment; however, if insufficient monies are received the trip may have to be cancelled.

In order to ensure that your child can take part in this visit, please complete the online trip and medical consent form also by **Monday 16th April 2018**. If you are using a **PC or laptop press Ctrl and Click** to follow this link: <https://goo.gl/forms/OFluj8p2sjaA6hQt1> alternatively, if you wish to access the form on a **smart phone or tablet, simply tap on the link**.

If you hold a current DBS certificate with the school and are able to help on the trip to The South Downs Planetarium this will be greatly appreciated, please let your child's class teacher know.

If you have any further questions please do not hesitate to speak to your child's class teacher.

Yours sincerely

Miss Horn, Miss Beeney and Miss Lentz

The Year 5 Team