



21 October 2014

Dear Parents and Carers

Nursery - Pebble Class – Next Steps - Online Appointment Booking

We would like to invite you to meet your child's new class teacher at our "Next Steps evenings" taking place on Tuesday 11th November: 2.30pm – 5.30pm, Wednesday 12th November: 4pm – 6.30pm and Thursday 13th November 2.30pm – 5.30pm.

We have tried to accommodate all parents by holding two sessions on different days and at different times. The later times on Wednesday are intended for working parents who are not able to attend at an earlier time. If you are able to make an earlier appointment we would be grateful if you would do so.

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Bookings can be made from Tuesday 21st October 2014 and will close at 5pm on the day before the event. Should you wish to make any changes after this date please contact Mrs Sampson in the Main Reception.

Please visit <https://riverbeach.parentseveningsystem.co.uk> to book your appointments. To login you will need the following information:

Child's First Name / Child's Surname / Date of Birth

If you have more than one child in the school, entering the details of one child will bring all the siblings, at this school, up at once. However if you have a child in Years 1 to 6 you will need to book a separate 'Meet the Teacher' appointment.

If you do not have access to the internet, we have computers in our Community Room that are available for your use. Alternatively please contact Mrs Sampson in the Main Reception who will be happy to add appointments on your behalf.

Yours sincerely

Judy Grevett
Headteacher

