



River Beach Primary School

Nursery Admissions Policy

Approved: October 2018

Review date: October 2020

Admissions Policy for River Beach Nursery School

Introduction

The purpose of this policy is to set clear, transparent and fair admission procedures for parents choosing to send their children to River Beach Nursery School.

The aim of the Nursery School is to serve the children living in the local community of River Beach Primary School and the families of the children who attend River Beach Primary School.

Provision

Children are eligible for a nursery place the term after their 3rd birthday until transfer to primary school.

We are able to offer a maximum of 48 places within our Nursery.

32 places are for 15 hours free funded (Free Entitlement) each week during term time. This is made up of 5 x 3 hour morning sessions or 5 x 3 hour afternoon sessions, allowing 20 children to attend each session.

We also offer 8 x 30 hour places (Extended Free Entitlement), available term time only.

AM Core Session 8.30am – 11.30 am

PM Core Session 12.15 pm – 3.15 pm

All Day Session 8.30am - 2.30pm (including lunchtime session)

Parents are able to indicate their preferred sessions on the application form and we do our best to accommodate their preferences. However, places are subject to availability and the submission of an application form does not guarantee a place.

Applications for a place will be considered using the admissions criteria stated. Those applications received before the deadline will be considered first. Late applications will be considered after 'on time' applications, should places still be available. The termly deadlines for applications are as follows:

1st February – for admission in the autumn cohort for children who are three before 31st August to start in September

10th September – for admission in the spring cohort for children who are three before 31st December to start in January

These deadlines are set at an early date to enable parents to give sufficient notice to a nursery or preschool their child may already be attending.

In the event the nursery is not full in September there may be places available in January.

We accept registration on our waiting list for children from the age of two years. This registration will ensure we are able to contact you with up to date information.

Admissions Criteria

In allocating Nursery School places children are rated against the following admissions criteria. This is particularly important if the Nursery is oversubscribed and the allocation of places needs to be fair, consistent and transparent. The criteria are as follows with the children with the highest priority being listed under 1.

1. **Looked after children and children who are previously looked after** but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.
2. **Children with a sibling attending the school;** Children who have a sibling in attendance at the academy and who will still be attending the academy at the applicants date of entry to the academy. Please note that children in Year 6 at the time of the application will not be considered to be a sibling for the purposes of this criterion.; (For admission purposes, a brother or sister is a child who lives at the same address and either have one or both natural parents in common; are related by a parent's marriage; are adopted or fostered by a common parent or are unrelated children who live at the same address, whose parents live as partners.)
3. **Children of staff** who have been employed by the school for at least two years;
4. **Other children that live in the catchment area;**
5. **Other children who live outside the catchment area.**

In case of children with the same scores competing for a limited number of places the date of the receipt of their application form will be used as the deciding factor.

Parents and carers who are successful in gaining a place for their child at River Beach Nursery School will be notified by an official offer letter the term before their child would be eligible to start. A letter will be sent with details of the induction process including information about taster sessions and start dates. They will be asked to formally accept the place.

Although attendance at nursery is not statutory, by accepting a place at River Beach Nursery your agreement with the school is that your child will attend on a regular basis. If your child's attendance falls below 80% it will trigger an attendance process that may result in your child's place being withdrawn.

Parents/Carers should be clear that a place at River Beach Nursery School does not automatically mean that their child will be offered a place at River Beach Primary

School. Primary School admissions are administered by WSCC, not the school and applications for places need to be made in line with county policy.

